

Cash Book Module – GST Payable/Claimable



1) If you are in GST Payable position

GST Payable (Output Tax > Input Tax)

Bank (Credit)	OCBC Bank
Description	GST Payable (Taxable Period: _____ to _____)
To zero/clear the GL account after GST filing	Dr Output Tax: RM _____ Cr Input Tax: RM _____ Options for data entry: 1) Cash Book 2) Journal Voucher

2) If you are in GST Claimable position

GST Claimable (Input Tax > Output Tax)

Bank (Debit)	OCBC Bank
Description	GST Claimable (Taxable Period: _____ to _____)
To zero/clear the GL account after GST filing	Dr Output Tax: RM _____ Cr Input Tax: RM _____ Options for data entry: 1) Cash Book 2) Journal Voucher